

Herefordshire Council Annual Audit Plan 2017-18	
Audit Type and Area	Number of days
Key Financial Control Audits	
Main Accounting - follow up	5
Account Payable – follow up	5
Accounts Receivable – follow up	5
Council Tax	5
NNDR	20
Housing and Council Tax Benefits	5
Payroll	20
Capital Accounting	5
TOTAL	70
Operational Audits	
Economy, Communities & Corporate	
Maintenance of property including School Property Maintenance -	20
Mandatory Training	15
Land in public ownership	15
ICT client management	20
Data Quality	20
Communications Strategy	15
Fastershire BDUK	8
TOTAL	113
Children, young people and families	
Schools - prevention of fraud	
Children, young people and families - audit areas TBC	25
Supporting Children - Short breaks	50
Supporting Children - Short breaks	15
TOTAL	90
Adults and Wellbeing	
Annual Care Assessment Process	20
Residential and Nursing Care	10
Carers (Support for) including WISH (Wellbeing and Signposting for Herefordshire)	20
Disabled Facilitates Grants	20
Public Health Contracts	20
Safeguarding	15
Help 2 Live @ Home (H2L@H)	15
Emergency Planning - Public Health	20

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Operational Audits contd.	
Adults and Wellbeing	
Integrated Short Term Support and Care Pathway - Advisory Board attendance and review of each pathway	30
Integration – Clinical Commissioning Group (Adults and Children's)	25
On-line choice based letting scheme - Homepoint (Home Hunt)	20
Areas - Business Support Function	20
TOTAL	235
Governance, Fraud	
Serious and Organised Crime Audit checklist	8
Data Sharing Protocols with partners and third parties	10
EU General Data Protection Regulation readiness	10
Electronic Signatures	15
TOTAL	43
Grant Certification	
Local Transport Block Funding	10
Troubled Families	15
TOTAL	25
ICT Audits	
PSN Submission	10
Firewall Security management	10
Domain Administration	10
Network Management - Project assurance - (Q1 to Q4)	15
TOTAL	45
Follow Up Audits (Partial Assurance)	
Protection from Malicious Code	5
Hardware & Software Asset Management	5
Brokerage	5
Client Finances	5
Car parking Income and Enforcement	5
Recruitment Contracts	5
Catering Contract	5
Property Services - Accounts Payable	5
SVFS- Schools	8
TOTAL	48

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Contingency	
Contingency for additional audit work, emerging risk, projects, special reviews, investigations, advisory.	141
TOTAL	141
Management	
Corporate/ General Advice	15
Committee Reporting and attendance	25
Planning /Client Liaison	45
External Audit liaison	5
TOTAL	90
PLAN TOTAL	900